



5	<p><b>Cricket Fixtures</b></p> <p>Steve Bright has confirmed that there will be no cricket matches on Saturdays for the foreseeable future and this will affect our Saturday openings. DS said that the Sunday matches will go ahead from the beginning of April.</p> <p>SS said that football will also start again after Easter and the kitchen will not be needed this season.</p>	
6	<p><b>Containers</b></p> <p>Storage requirements will be met by the three containers, one for each club, and SS proposed that the S&amp;SC retains ownership of them. Delivery will be through the gap in the hedgerow on Hitchin Road and Steve Kitchener has cut the hedge back to allow more space for them to get through. Chris Rogers is happy for us to make this a permanent vehicle access and SS said that Blakeney's have agreed we can bring vehicles through their way if necessary.</p> <p>SS reported that we have been given £200 by David Barnard towards the cost of a base for the containers which should arrive in July/August. Unfortunately, we will need planning permission for them and SS has spoken to Charlotte Fausset about this. AS said whoever owns the land would need to apply for planning permission. Agreed that SM will refer this to the Parish Council.</p> <p>SM confirmed that the Tennis Club still need to decide exactly what they want to do with their container apart from they would like it to look onto the courts. They would also like the current fence to enclose it. SM said it would be discussed at their AGM tomorrow and he will let us know their thoughts on this.</p> <p>The Parish Council are concerned about the screening of the containers and AS suggested asking Charlotte if she could help with this. Perhaps she could sketch something.</p>	<p><b>SM</b></p> <p><b>SM</b></p>
7	<p><b>New Licence</b></p> <p>SS asked if the Parish Council has decided on this yet. SM said we have a licence which both parties were happy with until the VAT issue came up and this needs to be sorted out prior to the licence being agreed.</p> <p>SS said he has a meeting with Jill Rogers and SM on Thursday, the object of which is to talk about the VAT issue. SS said the Parish Council really needs to start paying into the Club as we cannot afford to keep the place going if we have to pay 20% extra on everything we buy in future. He said he would calculate the amount he felt it would take to keep the place going with the Parish Council paying us. He also said the PC should take out a loan in order to build the new pavilion and increase the precept. SM said there was a willingness to go down this route.</p> <p>On a note of caution, AS said it might be better to be self-sufficient so we take our own decisions. If we want money from the Parish Council for operational reasons they will want to have a say in what we do. SS agreed that we will need to look at the licence very carefully but AS argued that we don't need a legal document since neither side would sue the other.</p>	
8	<p><b>Petanque</b></p> <p>SS said this had been requested before but when we asked for people to let us know if they wanted it, no one came forward. SM felt that whoever wants it would have to form a club to make sure there is enough people to warrant the Parish Council going ahead with it.</p>	
9	<p><b>Any Other Business</b></p> <p>Repairs to the car park – Just outside the main entrance there are lots of pot holes. SS agreed with the Parish Council that they will give us £250 for materials and SS will organise the necessary work.</p>	<p><b>SS</b></p>

	<p>There are also several issues with the access road and the Parish Council may need to talk to Paul Shadbolt about this since the car rally is coming this summer.</p> <p>With regard to Christine giving up the cleaning, we need to get a new cleaner from the end of June. However, we need to be careful with 'employing' someone as we are not legally an 'employer'. DS mentioned that we will also need bar staff for the three events coming up this year. SS will contact Olivia about this.</p>	<b>SS</b>
<b>10</b>	<p><b>Date of Next Meeting</b></p> <p>Monday, 20 May via Zoom.</p>	

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Chairman

**Addresses:**

Steve Smith - chairman@pirtonssc.c.uk  
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**PIRTON SPORTS AND SOCIAL CLUB**  
**Minutes of a Meeting on Monday, 17th**  
**May 2021, at 7.30pm at the Club House**

**Present:** S Smith – Chairman  
R Manders  
A Scott  
D Saunders  
L Kewell

		<b>ACTION</b>
<b>1</b>	<p><b>Apologies</b></p> <p>S Maple</p>	
<b>2</b>	<p><b>Minutes of the Previous Meeting</b></p> <p>The minutes of the previous meeting were agreed and signed.</p>	
<b>3</b>	<p><b>Containers</b></p> <p>SS welcomed Liz Kewell to the meeting and explained the current situation with regard to proposed building of a new pavilion. He said the Parish Council want us to get planning permission for the containers and they also have concerns about the visual impact. This aspect will be on the agenda for the next Parish Council meeting.</p> <p>SS commented that as the Parish Council is the owner of the Rec it will have to ask for planning permission. Since the ground needs to be firm enough to take the containers, the timing to get them onto the Rec is limited, the Parish Council therefore needs to act quickly to request planning permission and get the containers ordered.</p>	
<b>4</b>	<p><b>Finance Report</b></p> <p>SS handed round the balance sheet up to the end of March and said that it looked healthy because of a grant from NHDC. Expenditure is lower than normal because of the pandemic and we have also had money in from stall holders at the Summer Fayre which will go ahead this year.</p> <p>The Parish Council agreed to pay for the emptying of the bins for a year but it is not clear whether they will continue to do so beyond the end of June.</p> <p>We have had two grants from NHDC of approximately £5,000 and a refund of electricity charges as we haven't been open.</p> <p>With regard to VAT and the Parish Council, SS explained the issues which have recently arisen.</p> <p>As of today, there is £12,321 in the current account and £40,125 in the 35 day notice account. Originally the rate of interest was good on the latter account but its now so low as to not be worthwhile. Consequently, SS has asked the bank to close this account and transfer the money into the current account.</p>	
<b>5</b>	<p><b>Bar and Bookings</b></p> <p>DS said there were a few bookings and we will be re-opening the club on 26<sup>th</sup> June.</p> <p>Lea Sports are having a presentation day on 4<sup>th</sup> July, the Summer Fayre is on 10<sup>th</sup> July, there is an unconfirmed, all day, booking by Richard Easterbrook for 17<sup>th</sup> July, a school leavers party on 22<sup>nd</sup> July, the Car Rally on the 12<sup>th</sup> August and a booking for the 4<sup>th</sup> September for Ann Wilson and a booking for SS on 24<sup>th</sup> July.</p> <p>Since there will be no cricket fixtures on Saturdays this year, this will leave a gap in our income but will also mean we can hire out the club house.</p>	

	<p>SS said he has now got a Costco account.</p> <p>We are looking for a new cleaner and SS reported that Samantha who cleans the Village Hall has expressed an interest. He and DS will arrange to meet her to explain exactly what is needed. We will need to work out what to pay her and RM will get in touch with Jan Simmons to ask how much the Village Hall pay to give us an idea of the cost. If Samantha is willing to take on the cleaning we could ask her to do a big clean prior to the re-opening or we could organise this ourselves. DS said the bulk of the cleaning is the changing rooms so, since they haven't been used then cleaning should not amount to much.</p> <p>We will need to get the showers cleaned out and they will need to be drained and treated probably towards the end of July/August. Agreed we could ask James Gentle to do this.</p> <p><i>(Post Meeting Note: SS also has another contact whom he will ask to quote.)</i></p> <p>Bar - We will need some supplies and the pipes will need to be flushed out. DS will do this. We will also need to check that the cooler is working properly.</p> <p>SS asked about the outside bar for the Summer Fayre. AS felt that someone would be around to run it. There will probably be a Pymms tent too.</p> <p>With regard to card readers, SS said he would like to use one on the gate as well and asked if that would be possible. AS confirmed all that would be needed was an internet connection. SS will order another couple.</p> <p>With regard to bar staff, AS confirmed that opening night is covered and also the Summer Fayre. SS said it would be good to have staff for the Lea Sports day from 3.00-7.00.</p>	<p><b>SS/ DS RM</b></p> <p><b>DS</b></p> <p><b>SS</b></p>
<b>6</b>	<p><b>Re-opening</b></p> <p>Agreed to open from 4.00-8.00pm and invite the Cricket and Football Clubs. We could also have live music from 5.00-7.00pm and ask Jamie Spicer if he could provide burgers. AS suggested a leaflet drop, plus Facebook to publicise the event and make sure the new developments are aware and we will need posters round the village.</p> <p>LK will talk to Christine Spicer with regard to doing posters.</p> <p>SS will also print a few more leaflets advertising what facilities the club can provide.</p> <p>SM could get the Tennis Club involved with spreading the word also.</p>	<p><b>LK</b></p> <p><b>SS</b></p> <p><b>SM</b></p>
<b>7</b>	<p><b>Maintenance</b></p> <p>SS reported that the car park has been re-surfaced. The Parish Council paid for the materials and the football club did the work.</p> <p>Bill and Christina have renovated one of the benches which is a great improvement. Consequently, they have agreed to do the rest. SS said we will probably need to get some more benches in the future.</p>	
<b>8</b>	<p><b>Any Other Business</b></p> <p>None</p>	
<b>9</b>	<p><b>Date of Next Meeting</b></p> <p>Monday, 21<sup>st</sup> June at 7.30pm at the Clubhouse.</p>	

**PIRTON SPORTS AND SOCIAL CLUB**  
**Minutes of a Meeting on Monday, 21st**  
**June 2021, at 7.30pm at the Club House**

**Present:** S Smith – Chairman  
R Manders  
D Saunders  
L Kewell

		<b>ACTION</b>
<b>1</b>	<p><b>Apologies</b></p> <p>S Maple and A Scott</p>	
<b>2</b>	<p><b>Minutes of the Previous Meeting</b></p> <p>The minutes of the previous meeting were agreed and signed.</p>	
<b>3</b>	<p><b>Containers</b></p> <p>SS reported that the Parish Council have agreed that we can have containers on the Rec but we need to get planning permission. He was not aware if they had applied for this as yet. He will get the gateway sorted out so it's fit for lorries to get through before August.</p> <p>Showers - SS has got in touch with several plumbers to do the work but, so far, only one has got back to him. He has arranged to meet the plumber at the Club sometime this week but if he doesn't turn up, LK will ask James Gentle if he can flush out and sanitise the system.</p>	<p><b>SS</b></p> <p><b>LK</b></p>
<b>4</b>	<p><b>Finance Report</b></p> <p>SS reported that the bank balance is £11,892. The 35 days' notice account should be closing on Wednesday and the balance of £40,000 will go into the current account for immediate access.</p> <p>The Parish Council have agreed to pay 50% of the cost of emptying the bins from July. He has sent NHDC a debit note for two missed collections but has only been reimbursed for one.</p>	
<b>5</b>	<p><b>Bar and Bookings</b></p> <p>Due to the change in Covid regulations, we will not be re-opening the club on 26<sup>th</sup> June. We could possibly re-open on Saturday, 31<sup>st</sup> July and re-do the posters. LK said that Jamie can do burgers that day.</p> <p>The Summer Fair will now be on 4<sup>th</sup> September and the Car Rally on the 12<sup>th</sup> August will go ahead. We will be charging them £120 for the booking.</p> <p>DS said there was a tentative booking for 23<sup>rd</sup> July and confirmed that no stock has yet been bought. The Richard Easterbrook booking on 17<sup>th</sup> July is still going ahead and we will need stock for this. SS will organise this.</p> <p>SS has cleaned behind the bar and washed the glasses. He has painted the back wall and stud wall and put up more lights. He will re-do the back counter and DS said he is meeting someone next Monday to check the cooler.</p>	<p><b>SS</b></p> <p><b>SS</b> <b>DS</b></p>
<b>6</b>	<p><b>Maintenance</b></p> <p>SS said he has done the LED lights and checked and cleared the guttering. He said that the rest of the benches should be done by the time the Summer Fair is due.</p>	

<b>7</b>	<b>Any Other Business</b> None	
<b>8</b>	<b>Date of Next Meeting</b> Monday, 19th July at 7.30pm at the Clubhouse.	

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Chairman

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	<p>would then have to ask the people who made the booking to either supply their own drink or their own bar staff.</p> <p>Opening - Hopefully the weather will be good enough for this to be mainly outside and certainly the music will be outside. We could put a one way system in place for people coming to the bar and using the toilets. If the weather is bad we will just have to turn people away rather than cram too many into the club house. A decision can be made nearer the time and, if the weather looks like being bad, we can cancel.</p> <p>Half pint plastic glasses will be needed and SS will get some more.</p> <p>DS said there is a booking for a school leavers party on Thursday, 22<sup>nd</sup>. The car rally is still going ahead and SS said he had asked them to sort out their own p.a. system. He also said we will probably need to put a load of gravel down the track to the Rec in order to help them get down it.</p>	<b>SS</b>
<b>6</b>	<p><b>Maintenance</b></p> <p>SS has changed all the prices on the tills and the card readers. He will set up an additional one for the Summer Fair. He reported that the kitchen lights had also been done.</p>	<b>SS</b>
<b>7</b>	<p><b>Any Other Business</b></p> <p>The posters have been done for the Summer Fair and SS will put them up.</p> <p>There has been a proposal for a meeting between the Sports &amp; Social Club and the Parish Council to discuss the VAT issue. We also need to consider how the Club is financed in the future.</p> <p>SS said that the Parish Council have agreed to pay half of the waste service bills until next June.</p>	<b>SS</b>
<b>8</b>	<p><b>Date of Next Meeting</b></p> <p>Monday, 9th August at 7.30pm at the Clubhouse.</p>	

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Chairman

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**PIRTON SPORTS AND SOCIAL CLUB**  
**Minutes of a Meeting on Monday, 9th**  
**August 2021, at 7.30pm at the Club House**

**Present:** S Smith – Chairman  
S Maple  
D Saunders

		<b>ACTION</b>
<b>1</b>	<p><b>Apologies</b></p> <p>L Kewell, R Manders, A Scott</p>	
<b>2</b>	<p><b>Minutes of the Previous Meeting</b></p> <p>The minutes of the previous meeting were agreed and signed.</p>	
<b>3</b>	<p><b>Containers</b></p> <p>SS reported that the access gateway from Chris Rogers' land had been widened and bolstered yesterday, with sleepers either side and an MOT infill. Some further MOT may be required at some point as the infill beds down and to fill one or two depressions in the pathway, but basically the work is done. As part of the agreement with Chris Rogers the access path in the far corner of the Rec needs to be closed up.</p> <p>The Parish Council are now urged to pursue planning permission for the containers as soon as possible.</p> <p>SS had looked again at the possibility of installing a 20' container to the right of the play area. There is sufficient space between the play area fence and the drainage channel, but some solid support would be needed (concrete blocks, sleepers) as the land drops away. This needs to be looked at again in more detail.</p> <p>Showers - It was agreed that working showers were needed for the cricket and adult football teams. A quote from Peter Lewis had been received, but no second quote as yet. SS would chase up the second quote.</p>	
<b>4</b>	<p><b>Finance Report</b></p> <p>SS had again chased Bionic who were the brokers when the current Electricity contract with Scottish Power was arranged. SS believes that a sum of £539 is payable.</p> <p>The bank account has a current balance of £49,973.</p>	
<b>5</b>	<p><b>Bar and Bookings</b></p> <p><b>DS Retiring</b></p> <p>DS has indicated that after 20 years of service to the PSSC he wishes to stand down from the Committee by Christmas, so we have started to look for other people to pick up the tasks that DS currently carries out.</p> <p>LK has offered to take on the Bookings and new brochures have been printed with her contact details.</p> <p>SS will take on the management of the till and floats.</p> <p>Tom Wyatt (Kate Wyatt's son) has been approached to carry out a cellar management role. DS and SS will meet Tom at the clubhouse to talk through the role and agree how much time is required – Tom will need to be paid for the time he spends doing the work.</p>	<p><b>SS</b></p> <p><b>DS, SS</b></p>



**PIRTON SPORTS AND SOCIAL CLUB**  
**Minutes of a Meeting on Monday, 20<sup>th</sup> September 2021,**  
**at 7.30pm at the Club House**

**Present:** S Smith – Chairman  
J Brooks  
L Kewell  
S Maple  
D Saunders  
A Scott

		<b>ACTION</b>
<b>1</b>	<p><b>Apologies</b></p> <p>R Manders</p> <p>Before the Meeting the committee members expressed their sympathy to Rosemary on the passing away of her husband Brian. Brian had long been a good friend of the PSSC and our deepest condolences go to Rosemary and her family.</p>	
<b>2</b>	<p><b>Minutes of the Previous Meeting</b></p> <p>The minutes of the previous meeting were unavailable.</p>	
<b>3</b>	<p><b>Accounts</b></p> <p>SS reported that after a successful summer of events the current bank balance was £55,878 and that he was holding £1,655 in cash (to be used for floats for Bonfire Night). The Fireworks deposit (£1,200) had already been paid, plus another £100 or so for toffee apples for the event.</p> <p>A meeting had taken place with Pirton Parish Council on 7th September 2021 to resolve the remaining issues with regard to VAT. The Committee agreed that the PSSC's contribution towards the perceived Parish Council debt to HMRC regarding historical VAT reclaims will be increased to a maximum of £8,000. This sum will be in full and final settlement of all claims made on the PSSC by the Parish Council regarding VAT and will replace and supersede the proposed donation of £5,000 towards the new pavilion project and the £3,000 offered towards the cost of new storage containers.</p> <p>An initial payment of £6,000 will be made on 1<sup>st</sup> October 2021 and a final payment, not exceeding £2,000, will be made on 1<sup>st</sup> April 2022.</p> <p>Attempts had been made to appoint LK as a replacement signatory for DS on the Club Bank Account. NatWest had been up to their usual standard of administration and SS would now have to go to the local branch to try to resolve matters.</p> <p>It was AGREED that Lizzie Kewell be appointed a signatory to the NatWest Bank Account.</p> <p>SS proposed a stocktake at the end of September to give us a truer representation of the club's profitability after 6 months of trading.</p>	<p><b>SS</b></p> <p><b>SS</b></p> <p><b>SS</b></p>
<b>4</b>	<p><b>Transfer of duties from DS to other Committee Members</b></p> <p>SS welcomed John Brooks to the Meeting. JB has kindly agreed to take on the cellar management duties currently carried out by DS, work commitments allowing. The Committee all agreed to help John in his duties, especially when work commitments limited the time he could give to the PSSC. DS will produce a crib sheet of cellar duties and Committee Members are urged to meet up with DS for a run-through of the tasks.</p> <p>The stock of cans/bottles/crisps etc was being managed by SS. The committee agreed that the purchasing of wine would be shared between the members, depending on demand and on what deals were available from local supermarkets.</p> <p>Bookings had now been taken over by LK. Management of the till and floats by SS. Lighting tokens for the tennis courts were now managed by the Tennis Club, who will make periodic payments into the PSSC bank account for sales of tokens.</p>	<p><b>ALL</b></p> <p><b>ALL</b></p> <p><b>SM</b></p>

<p><b>5</b></p>	<p><b>Bookings/Events</b></p> <p>The summer had seen successful events, including the Opening Party, Car Rally, Summer Fair and Candlelight Picnic – many thanks to all who had been involved in the organising and staging of the events.</p> <p>Keys for bookings may still be picked up from DS's house for the time being.</p> <p>The booking for Shillington Shooting Club appears to have fallen through.</p> <p>The first Youth Club had taken place at the Club on Thursday 16<sup>th</sup> September. (LK to tell SS how many sessions are booked, so that an invoice may be raised).</p> <p>The Fireworks Display is set for Saturday 6<sup>th</sup> November and the Events Committee is already making arrangements for the event. Bar staff from the 'summer list' will be difficult and we may have to cover the evening from the volunteers coming forward. AS will take the lead on organising a rota.</p> <p>AS agreed to organise a music night for late November/early December.</p> <p>Committee members are asked to consider what further events could be organised, for example:</p> <ul style="list-style-type: none"> <li>• Christmas parties (adults/children – with an entertainer?)</li> <li>• Music night</li> <li>• Casino night</li> <li>• Cheese &amp; wine (cheese from around the world?)</li> <li>• Wine/gin tasting (does anyone have any contacts?)</li> <li>• Curry &amp; quiz night</li> <li>• Possible large gazebo next summer shared with Lea Sports (Friday/Saturday)</li> </ul>	<p><b>LK</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>ALL</b></p>
<p><b>6</b></p>	<p><b>Maintenance</b></p> <p>SS has installed a new joint is needed for the guttering. The 'box' between the beer store and the clubhouse has also been replaced.</p> <p>The damaged fused spur on the wall behind the outside bar is to be repaired.</p> <p>A quote is still awaited to replace the shower pump. Once the quote is received SS will apply for grant funding to the NHDC Covid scheme. In addition to the new pump, polythene sheets need to be secured over the cold water tanks in the roofspace. SS will follow this up.</p>	<p><b>SS</b></p> <p><b>SM</b></p> <p><b>SS</b></p>
<p><b>7</b></p>	<p><b>Containers</b></p> <p>It was noted that the PPC had agreed to purchase the containers. The Club requires its own container, in addition to the 3 being purchased for the sports clubs. This will be used for storing trestle tables, plastic chairs, gazebos, etc. The cost of incorporating such a facility within a new pavilion may be prohibitive – if that is the case a 20' container will be required. SM is to inform the PPC and ascertain whether they will include this in their container purchases.</p>	<p><b>SM</b></p>
<p><b>8.</b></p>	<p><b>Licence</b></p> <p>The draft licence between the Parish Council and the PSSC was considered. There are a few corrections with regard to what is owned by the Parish Council (e.g. they will own the storage containers). The issue of insurance was also discussed and it was agreed that the PSSC should look to take out contents insurance for the clubhouse and containers (and, if necessary, recharge the sports clubs a portion of the premium).</p> <p>Clause 28, regarding 'enjoyment of the premises by the Council' would appear to be superfluous to requirements and should be removed.</p> <p>SM will liaise with the Parish Council with a view to producing a final draft.</p>	<p><b>SM</b></p>
<p><b>9.</b></p>	<p><b>Date of Next Meeting</b></p> <p>Monday, 18<sup>th</sup> October at 7.30pm at the Clubhouse.</p>	

**PIRTON SPORTS AND SOCIAL CLUB**  
**Draft Minutes of a Meeting on Wednesday 27th**  
**October 2021, at 7.30pm at the Club House**

**Present:** S Smith – Chairman  
R Manders  
S Maple  
D Saunders  
A Scott

		<b>ACTION</b>
<b>1</b>	<p><b>Apologies</b></p> <p>Liz Kewell and John Brooks</p>	
<b>2</b>	<p><b>Minutes of the Previous Meeting</b></p> <p>The minutes of the previous meeting were agreed and signed.</p>	
<b>3</b>	<p><b>Accounts</b></p> <p>Nat West Bank - SS said they have been contacted regarding Liz Kewell becoming a signatory and this has now been sorted out.</p> <p>SS reported we have £45,713 in the current account and £1,732 in floats and the til.</p> <p>PPL PRS - SS said they have charged us for playing music at various addresses which is obviously wrong. The statement he received is saying we owe £700 which includes an invoice we have paid so SS has written to ask them to sort it out.</p> <p>Other - Re the firework night, £1474.75 worth of tickets have been sold so far for the fireworks display AS reported.</p>	
<b>4</b>	<p><b>Safeguarding Policy</b></p> <p>This has come up because of our application for a grant of £500 for the shower pump. SS emailed out a sample policy but it really doesn't apply to us as we don't run events for children. However, the committee approved the policy and SS will send it on to NHDC.</p> <p>It was also agreed that the safeguarding officer will be SS.</p>	<b>SS</b>
<b>5</b>	<p><b>Bar</b></p> <p>SS has met with a representative from Greene King and a further meeting is planned for next Wednesday morning. We are looking at replacing the current beer with Moretti and he was supposed to give us some prices. Agreed to ask about the beer for the Fun Run and see if we can get any special offers.</p>	<b>SS/ DS</b>
<b>6</b>	<p><b>Maintenance</b></p> <p>We had a flood on Monday night, probably caused by a combination of lone water from the car park and inadequate guttering. SS has repaired the guttering and will try and channel the water past the entrance. We can make some improvements but it's unlikely it will happen again.</p> <p>Ref's door - Ian is coming to repaint it.</p> <p>Wasp nest - SS reported that this has almost been cleared out.</p> <p>Window hatch lock - The bottom lock on one side is worn and doesn't open properly so SS said we are getting another one.</p> <p>Cricket club cupboard lock - SS will replace the lock and give Christine a key.</p>	<b>SS</b>

7	<p><b>Parish Council</b></p> <p>Containers Planning Permission - We need to get a drawing of the positioning and decide what the base is going to be. SS said the tennis club aren't going ahead with their ideas but we will leave a gap for them to do something in future.</p> <p>Groundworks - SS said we probably won't need more than a few bags of hardcore. He will do a map showing where they are going to go and confirm we will provide something for them to stand on.</p> <p>Discussion of PSSC water - SM said this is OK.</p> <p>PPC-PSSC Licence - This has now gone to the PPC but it does not reflect the proposed new club house but SS said that the operation would be the same. It is not clear what 'Indemnity' means so the document is being sent to the HAPCTC, the local authority for parish councils, for them to comment on.</p>	SS
8	<p><b>Bookings</b></p> <p>Revised booking form - SS will go through this with Liz. We can probably simplify it and maybe do an online form. We need to decide if we charge extra for the pa system etc.</p> <p>With regard to an online form, DS said there is a lot of personal interaction involved so possibly that might not work.</p> <p>SM asked if we have to include the safe guarding issue on the form. However, since we are not running events for children, the safe guarding wouldn't apply to us.</p> <p>Events on the horizon - There is a 40<sup>th</sup> birthday party on the following Saturday and they have not requested a bar. Presumably they will be bringing their own drink.</p> <p>AS said he was struggling to get music acts so we will scrap the music night until early next year.</p> <p>Bonfire Night - The gates will be open at 5.00pm and the bonfire will be lit at 6.00pm with the fireworks starting at 6.30pm. AS confirmed there will be no outside bar. Burgers and sausages will be available.</p>	SS/ LK
9	<p><b>Any Other Business</b></p> <p>Boxing Day Run is on with the same format but no timings this year. We will probably need 250 bottles of beer and SS will organise the teas and coffees.</p>	SS
10	<p><b>Date of Next Meeting</b></p> <p>Possibly January but SS will send an email round.</p>	SS