

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Tuesday, 15th
January 2019, at 7.30pm at the Club House

Present: S Smith – Chairman
J Cumberland
R Manders
D Saunders
A Scott

		ACTION
1	<p>Apologies</p> <p>None</p>	
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed.</p>	
3	<p>Matters Arising</p> <p>SS has not yet replaced the fairy lights but will do so. They should be cheaper in the sales now anyway.</p> <p>SS asked JC if Andy Lomas is still OK to do the work. Jackie confirmed she had spoken to him over Christmas and he is still happy to do it. SS suggested getting the carpet cleaned again, possibly in early spring, once the work is complete.</p>	SS
4	<p>Reports</p> <p>Treasurer - SS passed round the balance sheet which is looking very healthy. Net profit is around £6,000 before depreciation and costs are way down on last year as well.</p> <p>The Boxing Day Run was very successful again</p> <p>AS queried the figure for the Summer Fayre which seemed very low. SS agreed and will check his figures again and let the committee know.</p> <p>The bank balance is about £36,500 with £250 in the Parish Council pot. SS said that the Parish Council are considering consulting a tax expert to look into their accounts.</p> <p>It is noted that the electricity bill is higher than last year but we may just be using more and, of course, the cost has gone up.</p> <p>Bar and Bookings – DS said there are very few bookings at the moment apart from a couple in the next few weeks. The bar is fine and he will talk to Greene King about reverting back to San Miguel as this beer is more popular than the present one. JC mentioned that sales of Strong Bow have not been good and she suggested going for the fruit ciders instead which are very popular. DS will talk to Greene King about this too.</p> <p>JC had reported that people were bringing in their own drink at a recent 18th birthday party. When challenged they told her they had been told this was fine. Agreed this is not acceptable and we need to add a note to the booking form to this effect. SS will also put up a couple of signs in the clubhouse.</p>	<p>SS</p> <p>SS</p> <p>DS</p> <p>DS</p> <p>SS</p>

	<p>SS said he is now fine to go to the Cash and Carry – agreed DS and JC will let him know whats needed.</p> <p>Maintenance - SS reported there car tracks across the pitches around 5 January – possibly a quod bike. He asked if it was worthwhile putting up posts to stop them getting in or leaving it until we know if we are getting any grant money in to do the renovations. Agreed to put in one wooden post by Derek Cook’s field.</p> <p>SS asked if the cricket club are going to get rid of the old nets and DS said he will find out and get back to the committee.</p> <p>AS said one of the screens needs moving as its in a dangerous position.</p> <p>SS reported two doors in the clubhouse will need to be replaced but this will be left for the moment.</p> <p>The potholes are getting bad again so SS will fill these in when he has time.</p> <p>The toilets have now been repaired. SS asked about the dimensions of the pipe-work in case they might need to be replaced when the clubhouse is renovated. The pipes are adequate and will not need to be altered.</p>	<p>JC/ DS</p> <p>SS</p> <p>SS</p>
<p>5</p>	<p>Parish Council Matters</p> <p>SS has two questions for them. What are the terms of reference for the working group which were supposed to be discussed at the last meeting. We need to know if this has been finalised and, if so, can we have a copy. RM will contact Jill Rogers.</p> <p>Street lights on the drive are not working. SS reported it on the HCC website and was told the lights do not belong to the council. He then contacted NHDC who are supposed to be investigating at the request of the Parish Clerk. Since we need to identify who is responsible for these two lights in order to get them repaired, RM will contact Jill Rogers and ask what progress has been made.</p>	<p>RM</p> <p>RM</p>
<p>6</p>	<p>Youth Club Matters</p> <p>None</p>	
<p>7</p>	<p>Any Other Business</p> <p>JC said we need to advertise the fact that we have a mobile bar for hire. SS agreed but said we need first to sort out how much to charge. We will also need to put together a hiring agreement and DS will contact Greene King to see what advice they could give.</p> <p>JC reported that Holwell are now producing a magazine and if we want to put anything in it to contact Nigel Easton.</p> <p>JC asked if there is going to be a Summer Fayre this year and, if so, when. Two people have enquired and also volunteered to be on the committee if needed. AS confirmed there will be a Fayre on Saturday, 13th July.</p> <p>JC confirmed she will be running the Friday nights again this summer as the response was so good and she has been asked to run them again. She has also been offered a free karaoke night if we want. Agreed this would probably work well at one of the Friday night sessions.</p>	<p>DS</p>

8	Date of Next Meeting	
	Date of next meeting is Tuesday, 12 March 2019.	

Chairman

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PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Tuesday, 12th
March 2019, at 7.30pm at the Club House

Present: S Smith – Chairman
R Manders
A Scott

		ACTION
1	<p>Apologies</p> <p>Simon Maple</p>	
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed.</p>	
3	<p>Matters Arising</p> <p>SS reported that Jackie Cumberland has bought some fairy lights but we don't know how many.</p> <p>We need confirmation that Andy Lomas is still willing to decorate the club house.</p>	<p>JC</p> <p>JC</p>
4	<p>Reports</p> <p>Treasurer - SS said we are nearly at year end and bar income is way up on last year at £20,000 compared with £13,000. However, purchases are higher and we are paying bar staff which we haven't before. Profit could be a bit down and we need to check our pricing and decide whether to increase them. SS said we are happy to pay bar staff and the Friday nights were very successful but we have to cover our costs.</p> <p>Functions are down on last year.</p> <p>Summer Fayre figures look worse because the bar was taken out of the total unlike last year when it was included. We have another sponsor for the Fayre, Richard Easterbrook, so things are looking up.</p> <p>AS said we need to formally recognise that we pay bar staff and may need to check the insurance with regard to this. SS said it could be called 'voluntary expenses'.</p> <p>Income is quite a bit down but we had a big grant last year of £2,000 which explains things. We are not earning as much from the hire of the facilities either and SS felt we need to advertise more and maybe do a leaflet drop.</p> <p>As regards running costs, we spent a lot last year on repairs and maintenance and electricity is higher this year too.</p> <p>Bar and Bookings – No report due to the absence of DS. However, SS reported that the RNL are coming on the 8 August and the Football Club Awards Night will be on 18 May.</p> <p>Maintenance - The Cricket Club still need to move the side screen as its too close to the pitch. RM to email DS.</p>	<p>RM</p>

	The pot holes were filled in by SS around the back in the car park.	
5	Parish Council Matters SS said that the Parish Council meeting on Thursday will discuss their VAT report. There was £5,000 profit but there is depreciation of about £3,000 to come out of it. Overall we are about £1,000 down on the profit. The street lights are still not working.	
6	Youth Club Matters None	
7	Any Other Business AS said he was concerned for the Summer Fayre as the chairman has withdrawn. PA Equipment – This needs to be updated before the Summer Fayre and AS wondered if we should look into getting a grant for this. SS said we really need a recommendation about what to buy so we know what works. We could ask around the music acts we have to see what they think is good.	SS
	Date of Next Meeting Date of next meeting is Tuesday, 30 April 2019.	

Chairman

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PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Tuesday, 30th
April 2019, at 7.30pm at the Club House

Present: S Smith – Chairman
J Cumberland
R Manders
A Scott

		ACTION
1	<p>Apologies</p> <p>None</p>	
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed.</p>	
3	<p>Matters Arising</p> <p>JC will bring the fairy lights down when she has a minute.</p> <p>We need to pin Andy Lomas down to a date to decorate the club house. JC reported that he is very busy at the moment.</p>	<p>JC</p> <p>JC</p>
4	<p>Reports</p> <p>Treasurer - SS said the deposit on the fireworks for this year's Bonfire Night has been paid. This has gone to the Parish Council and they will re-claim the VAT. The issue of VAT is still to be resolved.</p> <p>Bar and Bookings – No report due to the absence of DS. However, SS reported there are very few bookings.</p> <p>Maintenance - SS said the ladies loo has been re-painted and they are beginning on the gents loo's. Basically the clubhouse is very dirty and need a thorough deep clean everywhere. AS suggested doing a 'deep clean' on a specific area of the clubhouse on a rota basis, i.e. the basic clean plus a deep clean every month. We could suggest this to Christine and ask her to let us know if and when she needs help.</p> <p>Rota could be: Bar, kitchen and extension, ladies loo's, gents loo's, utility room at the back, changing rooms, main room, showers (de-scaling etc).</p> <p>SS has bought a new mat for the front door. He has also bought a new door for the 'home' changing room but needs to fit a lock on it.</p>	<p>SS</p>
5	<p>Parish Council Matters</p> <p>Rabbits - Nothing has been done about this problem.</p>	
6	<p>Youth Club Matters</p> <p>None</p>	

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Tuesday, 4th
June 2019, at 7.30pm at the Club House

Present: S Smith – Chairman
J Cumberland
R Manders
D Saunders
A Scott

		ACTION
1	<p>Apologies</p> <p>None</p>	
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed.</p>	
3	<p>Matters Arising</p> <p>The fairy lights are now up and JC confirmed she has another box of lights to put up.</p> <p>JC confirmed that Andy Lomas is still happy to decorate the club house and has also offered to get rid of the chairs. JC was asked to remind him.</p> <p>SS said that a new door has been fitted on the changing room.</p>	<p>JC</p> <p>JC</p>
4	<p>Reports</p> <p>Treasurer - SS said the accounts are showing a loss of £300. However, the Cricket Club still owes us money and we have spent a bit on maintenance. Apart from that the finances are looking alright.</p> <p>Bar and Bookings – JC said that the bar had been busy. Bookings are few apart from a party on the 15th.</p> <p>Maintenance - SS said there has been a fair bit of cleaning and tidying up done and the outside doors have been painted.</p> <p>DS will replace the outside light which needs a new bulb.</p> <p>The Ladies loo is looking very good now.</p>	
5	<p>Parish Council Matters</p> <p>SS said that a working group has been set up and he has the Terms of Reference. A Tennis Club representative will be needed and someone to represent the social side of the club. RM said she was happy to act as Secretary if needed and both AS and DS are willing to join in any capacity. Possibly Simon Maple, as our Tennis Club rep, may want to be involved as well.</p> <p>Agreed to tell the Parish Council we have decided who to put forward and would like to set a date for the first meeting as soon as possible.</p>	SS

	<p>SS commented that we need to be clear on what we want out of the expected £173,000. A new playground is definitely necessary.</p> <p>The roundabout in the playground has been repaired but the Parish Council have said it has to be taken away. We are entitled to ask for a review of this decision and SS will draft a letter for RM to send to the Clerk to the Council.</p> <p>SS reported that the Parish Council have asked the Parish Clerk to check all the invoices paid by the Sports & Social Club on which the Parish Council subsequently reclaimed VAT. All of these invoices were paid in good faith by the Sports & Social Club, however, since future invoices may have to be paid gross of VAT our costs will probably go up. He suggested possibly increasing the affiliation fees by maybe 5% from next April as we can demonstrate that the running costs have increased.</p>	<p>SS/ RM</p>
6	<p>Youth Club Matters</p> <p>None</p>	
7	<p>Any Other Business</p> <p>It was agreed to confirm the Officers of the Club as follows:</p> <p>AS proposed SS as Chairman and JC seconded. Agreed unanimously.</p> <p>AS proposed SS as Treasurer and JC seconded. Agreed unanimously.</p> <p>AS proposed RM as Secretary and JC seconded. Agreed unanimously.</p> <p>Candlelight Picnic – SS asked JC about bands. She said there are no plans for the Music Nights at the moment but she is going to talk to Ben about doing a stint. DS will also talk to Ziggy and wondered if James Maple might also get involved.</p> <p>Dates for the Working Group – We wanted to suggest some dates to the Parish Clerk and it was agreed on Thursday 4 July, Tuesday 9th July and Thursday 18th July.</p> <p>Mobile Bar - This will be fine for the Summer Fayre but AS said that there needs to be a training session for those who will be in charge of it. He said it needs to be set up the night before like last year. We will need to check who is running the Pimms tent as they did the outside bar last year. JC will sort this out.</p>	<p>JC/ DS</p> <p>JC</p>
	<p>Date of Next Meeting</p> <p>Date of next meeting is TBA</p>	

Chairman

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Tuesday, 2nd
July 2019, at 7.30pm at the Club House

Present: S Smith – Chairman
J Cumberland
R Manders
D Saunders
A Scott

		ACTION
1	<p>Apologies</p> <p>None</p>	
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed.</p>	
3	<p>Matters Arising</p> <p>SS reported that on Sunday morning he had had a call from a concerned villager who had found the clubhouse door and windows open, all the lights on and a great deal of food mess outside.</p> <p>DS explained that a member of the cricket club had a party at the clubhouse after a cricket match which had been agreed with him from approx. 7.00-11.00pm. When JC came down to the club to lock up at 11.00pm they asked her for extra time. She gave them until 12.30 but when she tried to get them to leave so she could lock up one of the people said they had keys and would just open up again when she left. Consequently, once she had locked the bar and store room she agreed to leave them provided they tidied up and locked up.</p> <p>Agreed we need to write to the cricket club member who booked the club to inform him of our disappointment at the lack of respect shown to a valued member of the PSSC committee. DS will also ask him to apologise to JC personally and request that he pays for the drink consumed after JC left.</p> <p>Agreed that we need to make clear to whoever books the club in future must make sure all windows and doors are shut and locked and the place left tidy.</p> <p>Chairs - SS reported that, unfortunately, the chairs were not suitable so he has arranged for them to be dumped. However, we are still very grateful for the offer of them.</p>	DS
4	<p>Reports</p> <p>Treasurer - SS said Brian Manders had completed the audit and thanked him for his efforts. He handed out copies of the accounts which are showing a profit of £3,800 for the first quarter of this year due mainly to bar sales. SS said thanked JC for all her efforts and said it was an excellent result.</p> <p>We still need to try and raise our profile in the village by advertising more. We could put a notice in the shop, possibly do a leaflet drop and JC suggested Facebook. She also offered to organise more music nights.</p> <p>The VAT problem is still ongoing SS reported that the Parish Council have submitted a statement to HMRC but have heard nothing back as yet.</p> <p>Bar and Bookings – DS said there are very few bookings.</p> <p>Candlelight Picnic - JC confirmed that the Shambles and Ben are going to play and the bar staff are booked. Amy who does a disco is willing to come down and do a session after the Summer Fayre and the bar staff are also in place for this event.</p>	

	<p>Friday Nights - JC reported that these are going well and the pizza van is back.</p> <p>She said that Jamie Spicer has offered to cook down here one night as well. Agreed we need to check that his Food Hygiene is up to date. JC will ask him.</p> <p>Bikes Around the World have booked for 26 July. The Car Rally is also confirmed.</p> <p>Maintenance - SS said the painting is nearly finished and the weeds need a spray. DS has fixed the outside light. SS said that the door to the middle shed needs some work done as it is difficult to open and close.</p>	JC
5	Parish Council Matters	
	SS said the first meeting of the Recreation Development Committee will be on Tuesday, 9 th July.	
6	Youth Club Matters	
	None	
7	Any Other Business	
	Agreed that Catherine Scott and Ann Smith will buy the wine for the club in future via JC through Waitrose.	
	Date of Next Meeting	
	Date of next meeting is 27 August 2019	

Chairman

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Alan Scott - alan@the-familyscott.com

	<p>SS is meeting Steve Maker from the Football Foundation this week to discuss funding for changing rooms.</p> <p>Rabbits - The rabbit holes are now much worse and AS commented they are damaging our assets. We need to contact the Parish Council and ask them to look at the problem again. Agreed RM will write to them.</p>	RM
6	Youth Club Matters	
	None	
7	Any Other Business	
	None	
	Date of Next Meeting	
	Date of next meeting is 22 nd October 2019	

Chairman

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PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Tuesday, 22nd
October 2019, at 7.30pm at the Club House

Present: S Smith – Chairman
J Cumberland
R Manders
D Saunders

		ACTION
1	<p>Apologies</p> <p>Simon Maple and Alan Scott</p>	
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed.</p>	
3	<p>Matters Arising</p> <p>SS reported that the problem tap had been repaired and also the pot holes.</p> <p>Water Heater – SS has spoken to Geoff who has given him a quote of £400. Agreed to leave this for the moment.</p>	
4	<p>Reports</p> <p>Treasurer - SS handed round the accounts and said they are looking very healthy and we are £3,300 to the good. The deposit for the fireworks has been paid.</p> <p>Re the £400 sponsorship money, this has still not been paid and SS said it was very unlikely that it will be.</p> <p>He also mentioned that the bar takings have been really good and the electricity costs have been low so far this year.</p> <p>The bank balance is £39,172.00</p> <p>Bar and Bookings – DS said that bookings are few but there is a funeral on Friday. He said the bar needed stocking up, basically with spirits.</p> <p>Maintenance - The black board at the entrance to the rec needs updating and JC will sort this out.</p>	JC
5	<p>Parish Council Matters</p> <p>Rabbits - There has been no reply to RM's email to the Parish Council.</p>	
6	<p>Youth Club Matters</p> <p>DS said they are having problems finding volunteers to run the club and the last session had to be cancelled.</p>	
7	<p>Mandate to Change the Bank Account</p> <p>To resolve that a banking relationship be maintained with National Westminster Bank plc ('the Bank') in accordance with this mandate and that:</p> <ul style="list-style-type: none"> • The individuals identified as authorised signatories may, in accordance with the signing rules¹, sign cheques and give instructions for Standing Orders, Direct 	

¹ Signing Rules: The Bank may act on the instructions of any 2 authorised signatories for unlimited accounts. Current authorised signatories are Stephen Smith and David Saunders.

	<p>Debits, Electronic Payments, Banker's Drafts and other payments on the account, even if it causes an amount to be overdrawn or exceed any limit.</p> <ul style="list-style-type: none"> Any authorized signatory may give other instructions or requests for information to the Bank in relation to the accounts; opening accounts with the same signing rules and authorized signatories; closing accounts; or other banking services or products. The Bank may accept instructions that do not have an original written authorized signature, providing the Bank is satisfied that the instruction is genuine and subject to any other agreement the Bank may require for those instructions. We will provide to the Bank a copy of the Constitution and any amendment to the Constitution, certified as correct by the Secretary. This mandate will continue until we give the Bank a replacement mandate. <p>The proposal was accepted unanimously.</p>	
<p>8</p>	<p>Increase in Charges</p> <p>SS explained that certain of the Club's costs will increase next year due to the Parish Council's decision not to recover the VAT on the Club's invoices and as a result we need to look at increasing our prices. It was agreed that after Bonfire Night, prices will increase as follows:</p> <p>(Proposed by SS) Fosters up from £3.40 to £3.50 per pint. Kronenbourg, Guinness and Strongbow up from £3.70 to £3.80 per pint. IPA up from £3 to £3.20 per pint. Special Bitter up from £3.20 to £3.40 per pint.</p> <p>(Proposed by JC) Spirits up from £2.30 to £2.50 per measure. Nuts and chocolate up to £1 (once the existing stock marked 60p is exhausted) Fruit Shoots from £0.90 to £1</p> <p>A firm date for implementing the price increases will be given by SS (probably some time in December).</p> <p>(Proposed by SS) A 5% increase in affiliation fees (i.e. from £800 to £840 for football & cricket and from £100 to £105 for tennis). Following a discussion, it was decided to leave these as they are for the moment and discuss the issue next year.</p> <p>(Proposed by SS) We currently charge the Parish Council a fee of £18 for Council meetings; this should be increased to over £20 from 1 April 2020.</p> <p>SS proposed that the cost of the lighting tokens for the MUGA, which has been £1 per hour since 2002, be increased to £1.20 per hour. It was noted that a similar club charges £6 for a 90-minute token. DS proposed that we keep the price of a token at £1 but reduce the length of time per token to 30 minutes – this was accepted. The increase to be effective from 1 January 2020.</p>	<p>SS</p>
<p>9</p>	<p>Any Other Business</p> <p>Bonfire Night - DS asked about admission prices which are as follows: £7 for adults, £3 for under 18s (therefore, a family of 2 adults and 2 children is £20) and under 3s free.</p> <p>Alan is doing the outside bar and SS has bought some mulled wine. There will be glow sticks for sale and also toffee apples.</p>	<p>AS</p>

10	Date of Next Meeting Date of next meeting is 7 January 2020	
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Chairman

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