

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Tuesday, 21
January 2014, at 8.00pm at the Club House

Present: S Smith – Chairman
R Manders
S Maple
D Saunders
A Scott

		ACTION
1	<p>Apologies</p> <p>None</p>	
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed</p>	
3	<p>Matters Arising</p> <p>None</p>	
4	<p>Reports</p> <p>Treasurer - SS handed out copies of the accounts and said the profit of £4295 will be reduced by depreciation of around £1500 at the end of March. The Boxing Day Fun Run money is still to come in and the MUGA cleaning will also need to be reflected in the accounts.</p> <p>NHDC have confirmed the grant of £1,322.77 has been approved for the kitchen renovation.</p> <p>Balances are as follows:</p> <ul style="list-style-type: none"> • Current Account £857.30 • Savings Account £15751.91 • MUGA £8024.20 <p>DS has £4080 in cash towards the building work.</p> <p>The year end accounts should reflect that we have money in the MUGA account for the Parish Council.</p> <p>Bar and Bookings - DS said there are only two bookings for birthday parties.</p> <p>Events – The people who held the dog agility event at the Summer Fayre want to hold another event on 29 March. Jill Acton is their contact. We could probably charge £150 for the day and they may want advertising round the village so we can do posters for them. We could have also have a Music Night in the evening.</p> <p>The date for Lea Sports annual awards event is still undecided as there were cricket matches on all suggested dates. May go for Sunday 14 June but its been left with Sam Davies to change if possible.</p> <p>We could have another Quiz night, provisionally on 27 February, when we could offer chilli on the night. Maybe another Murder Mystery - SS will get in touch with</p>	<p style="text-align: center;">DS</p> <p style="text-align: center;">SS</p>

	<p>Pirton Players to see if they would be interested in doing one. He will also check with the Motte & Bailey to see if the new manager is going to keep doing the monthly quiz.</p> <p>Could do another Family Fun Day maybe in June with SM's son's new band playing in the evening as they have offered to do an event for us.</p> <p>Agreed no point in buying beer at the moment until we have a definite booking.</p> <p>Maintenance</p> <p>Kitchen Extension - Building Control have been in touch and information has been passed to the architect who will charge £150.</p> <p>Ladies Toilet - The toilet seat is not actually broken but could do with replacing. Also the towels in there are not adequate on a busy night.</p> <p>Car Park - The potholes are very bad so we could maybe do a temporary repair to the worst ones. DS said there is a pile of rubble on Claire Baines land which we could use and AS can acquire some hardcore from a neighbour which he will bring round.</p> <p>Gazebo - AS has bought a 6 x 4 pop up one and said that one Colemans vent shutter is recoverable. Also bought 8 x 4 gazebo/small marquee. This could be hired out as an optional extra.</p> <p>SS has spoken to Stuart Izzard at NHDC who confirmed there is money for the new lighting pole. We are now waiting for Planning to say whether we need to apply for formal permission.</p>	<p>SS</p> <p>DS AS</p>
<p>5</p>	<p>Parish Council Matters</p> <p>Rabbits - The ferret man has been and he will do it on an ad hoc basis.</p> <p>MUGA – The Parish Council are looking into the problem of who formally owns the MUGA and AS has provided information for Pam and John. He said we will probably need to have a meeting with the Parish Council to discuss this and the general public will be allowed to attend. SS asked RM if she would minute this.</p> <p>SS felt opening the meeting to the general public would not be a good idea as the discussion may get side tracked if too many people are involved.</p> <p>The Parish Council have a problem with taking ownership as the MUGA is not open to the public but needs to be hired through the Club. However, SS commented that the Club makes no money out of so it provides no benefit. The Tennis Club are the main users.</p> <p>RM had found the Business Plan for the MUGA and also a balance sheet showing how it was funded. Agreed she will email it out to all the committee members and Pam Waters,</p> <p>Richard Easterbrook was doing a sample version of the licence for the Sports & Social Club.</p>	<p>RM</p> <p>RM</p>
<p>6</p>	<p>Any Other Business</p> <p>Boxing Day Run - AS said it was a good day and thanks were due to Claire Pipe and Aisling Turner for doing the coffees etc. Made just under £300.</p>	

	<p>Insurance - AS asked if we need to renew it and SS confirmed this has not been done. AS thought we would need extra insurance for events like the Summer Fayre and SS confirmed we have public liability insurance. It is not included in the Ladbroke's paperwork so SS will come back and ask for a price for this.</p> <p>MUGA cleaning - JM is organising this. There is an offer at the moment of two for the price of one so it would seem a good idea to do this. Need to be invoiced before end of March.</p>	SS
7	<p>Date of Next Meeting</p> <p>Tuesday, 25 February 2014 at 8.00pm</p>	

Chairman

Addresses:

Vicky Gentle - vickylawman@hotmail.com
Rosemary Manders - rosemary.manders@nhh.org.uk
Simon Maple - simon.maple@networkrail.co.uk
Dibby Saunders - blindfaith@vertiking.freemove.co.uk
Alan Scott - alan@the-familyscott.com
Steve Smith - greatgreensteve@hotmail.co.uk

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Wednesday, 26
February 2014, at 8.00pm at the Club House

Present: S Smith – Chairman
R Manders
D Saunders
A Scott

		ACTION
1	<p>Apologies</p> <p>S Maple</p>	
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed</p>	
3	<p>Matters Arising</p> <p>SS reported that no grant money had been received so far from NHDC.</p> <p>SS has confirmed with Planning that we don't need permission for the extra lighting pole. SS has told Stuart Izzard to go ahead with the grant but nothing has been done as yet.</p> <p>Lea Sports have confirmed the date for their annual awards is 14 June.</p>	
4	<p>Reports</p> <p>Treasurer - SS handed out copies of the latest figures and said there had been very little movement since the last meeting.</p> <p>SM has arranged for the MUGA to be cleaned but the date had to be changed because of the wet weather. The discount may not be available for the new date but DS suggested paying in advance in order to get this.</p> <p>SM has not let us know the new date and SS wants this expense to be recorded in this financial year.</p> <p>DS said that Christine has claimed the honorarium of £250 for doing the bookings.</p> <p>Bar and Bookings - DS said the Music Night is on Saturday, 1 March and he has ordered more beer. DS will go to the Cash and Carry for anything else that's necessary.</p> <p>There is a birthday party on the afternoon of Friday, 28 February and the Cricket Club AGM in the evening.</p> <p>The Dog Agility event is on 29 March and the bar will be open in the afternoon so staff will be needed.</p> <p>Events – There is no point in doing the quiz night as the Motte and Bailey are holding weekly quiz nights. There is also a Murder Mystery evening at the Live and Let Live so maybe not worth doing that one either. Music Nights seem to do well so maybe we should just stick to them for the moment.</p>	<p>SM</p> <p>DS</p>

	<p>Maintenance</p> <p>Kitchen Extension - Building Control have approved the revised plan and they have asked for clarification on how the water will drain from the roof. SS will meet SM to see how it will be done and agree a date when the work can be done.</p> <p>SS said he had thought of extending the roof as a car port but maybe this should be left for the moment.</p> <p>Car Park - SS has had a go at filling some of the really bad potholes but more work is needed. We need more rubble to fill them up with. AS said he has found some volunteers to clear the drainage ditch this coming Saturday afternoon. Steve Kitchiner is supposed to be clearing up some bits of it but has not done anything yet.</p> <p>SS said that two more balls were lost in the hedge on Sunday so he is looking at the cost of replacing the fence and making it higher.</p>	<p>SS/ SM</p> <p>SS AS</p> <p>SS</p>
<p>5</p>	<p>Parish Council Matters</p> <p>MUGA – The meeting with the Parish Council has been arranged for Wednesday, 9 April and it will be an open meeting.</p> <p>SS said we will probably want to re-negotiate our terms with the Tennis Club so we hereby give formal notice according to the Affiliation Agreement that we intend to revise the terms. AS mentioned the football club's free use of the MUGA and said we may need to have an agreement with them as well.</p> <p>Rabbits - AS said it was thought that it had been left between SS and the ferreter to decide when he was to come. He did come down but because its been so wet the rabbits have not been much of a problem. SS was under the impression that the ferreter would just come when he could.</p>	
<p>6</p>	<p>Any Other Business</p> <p>Insurance - SS has enquired about extra insurance for the Summer Fayre. The outcome is that we didn't need any extra provided the stall-holders and aerial display have their own.</p> <p>SS said there is a possibility that Lea Sports will be running a Saturday side again here. They are in the Premier Division so there may be more changing room facilities required. This is still being discussed.</p>	<p>SS</p>
<p>7</p>	<p>Date of Next Meeting</p> <p>Tuesday, 25 March 2014 at 8.00pm</p>	

Chairman

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Tuesday, 25
March 2014, at 8.00pm at the Club House

Present: S Smith – Chairman
R Manders
D Saunders
A Scott

		ACTION
1	<p>Apologies</p> <p>S Maple</p>	
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed</p>	
3	<p>Matters Arising</p> <p>None</p>	
4	<p>Reports</p> <p>Treasurer - SS handed out copies of the latest income statement. Profit is just under £6,000 but this does not include the MUGA cleaning or the £200 due from the Boxing Day Run.</p> <p>SS explained the £150 for miscellaneous debtors is advanced invoicing for the Summer Fayre in July. A discount was offered to stall holders who booked a pitch in advance of the Summer Fayre.</p> <p>SS said our end of year is 31 March so he will need DS to do a stock take.</p> <p>Bar and Bookings - DS said bar is ticking over. There are a couple of small events coming up, i.e. the Tennis AGM and a birthday party on 13 April. There is also a party in the afternoon of the next Music Night.</p> <p>Re the Dog Agility event on Saturday, 29 March, SS confirmed that the organisers are coming early to mark out the areas including the car park. AS volunteered to be at the club when they arrive to make sure everything is alright.</p> <p>DS will open the club house around 10.30 and AS said he would be about to help in the afternoon if necessary.</p> <p>Events – The Music Night was very successful and AS has organised another one for 26 April. SS will let Jonty Wild know so he can put it on the website.</p> <p>Victoria Strange has emailed DS and offered to do an evening at the club. Although she is a very good singer, she may be too expensive for us so AS will email her back to find out her charges.</p> <p>Maintenance</p> <p>Kitchen Extension - SS has spoken to SM and all the building control approval has been given. SM will be arranging a date to meet the inspector down here to discuss how the rain water is going to be channelled away.</p>	<p style="text-align: right;">AS</p> <p style="text-align: right;">DS/ AS</p> <p style="text-align: right;">SS</p> <p style="text-align: right;">AS</p> <p style="text-align: right;">SM</p>

	<p>Car Park - SS said most of the pot holes have been filled in and Carol Brown has offered us some unwanted plants from the Fox so we these have been put in. Steve Kitchiner was here on Monday and cleared some debris away.</p> <p>SS mentioned again that the football club are looking to take on a Saturday side for the next season. They will need more showers so we will need to improve the present ones. He will propose to the football club that we seek grant money to do this and there may be some money available from various sources.</p>	SS
5	<p>Parish Council Matters</p> <p>MUGA – The meeting with the Parish Council has been arranged for Wednesday, 9 April and it will be an open meeting.</p> <p>We have around £8,000 in the MUGA account which has built up over the years. The Sports and Social Club paid about £3,200 in depreciation over 10 years between 2002 and 2012. The difficulty is deciding on who owns the MUGA but it probably belongs to the Parish Council. However, all the subscriptions from the Tennis Club go into the MUGA account via our books and we don't actually make any money out of the facility at all.</p> <p>SS will take copies of the the booking form to the meeting.</p> <p>Rabbits - They are beginning to appear again.</p>	SS
6	<p>Any Other Business</p> <p>DS said a Ms Clements has written to complain that the Tennis Club coach only accepts cash payments. She questioned the position with regard to her tax and insurance position.</p> <p>SS has replied to her to say that the first response should come from the Tennis Club who arrange her visits. However, if she is self-employed then her tax affairs are her own business. The Tennis Club have replied to her.</p> <p>Marquees - We have a booking for a wedding in 2015 and they have enquired about the availability and size of the marquees. AS confirmed that one marquee is 8m x 4m with lift up sides and a door. The second one is a pop up gazebo 6m x 3m.</p>	
7	<p>Date of Next Meeting</p> <p>Tuesday, 29 April 2014 at 8.00pm</p>	

Chairman

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Tuesday, 29
April 2014, at 8.00pm at the Club House

Present: S Smith – Chairman
R Manders
D Saunders
A Scott

		ACTION
1	Apologies S Maple	
2	Minutes of the Previous Meeting The minutes of the meeting were agreed and signed	
3	Matters Arising Nothing more has been heard from Ms Clements re the tennis coach.	
4	<p>Reports</p> <p>Treasurer - SS said he needed the Stock Valuation from DS. He said he has separated the MUGA account from the normal PSSC accounts in the balance sheet. At the moment this shows £981 profit because of the valuation fees going out.</p> <p>We have had a refund from the electricity board as well so lighting and heating show as a negative figure.</p> <p>Bar and Bookings - DS said there is a party on Saturday evening, 10 May. Lea Sports AGM is on 2 June and their Presentation Day and evening is on 14 June. On Sunday, 27 July Timpson have hired it for the day.</p> <p>There was a problem with the lager on Saturday evening and the little cooler had been turned off. It was a successful night all the same.</p> <p>AS has arranged bands for 14 June.</p> <p>Events – The Candlelight Picnic will be on Saturday, 16 August and AS will sort out bands for this as well.</p> <p>There is an RNLI event on 7 August from 4.00pm to around 9.00pm.</p> <p>Maintenance</p> <p>Kitchen Extension - SS has now met with the Building Inspector who wants another 300ml depth of footings which have now been approved. Should be in within the next week or so.</p> <p>Benches - SS has looked into replacing them and prices are around £100 per bench. He asked if we could do it through the Parish Council to save the VAT. DS and AS will ask if this is possible to and will try and identify property funding sources.</p>	<p>DS</p> <p>AS</p> <p>DS/AS</p>

	<p>Bike Racks - SS has found one which may be alright and will get some costings for Stuart Izzard. We could get an area concreted and put the rack there. AS had doubts about the design not allowing for the chain on the bike but it was agreed it will be alright.</p> <p>Saturday Football Side - SS said this is progressing and there is Football Association money available for development work like showers. He will explore this with them with a view to renovating our showers.</p> <p>SS reported that the football club would like taller netting because of losing footballs in the hedge. He will get details of how to put the netting up probably with 4 large posts. The football club will fund this.</p> <p>SS needs to check the keys for the dressing rooms and main entrance.</p> <p>AS mentioned bulbs and DS said he was getting some.</p> <p>Tennis Club - Since they have had so much trouble getting the coin machine to work, it was decided to get a totally new one. DS will find a supplier and arrange a replacement.</p> <p>Ladies Loo - This has now been un-blocked.</p>	<p>SS</p> <p>SS</p> <p>SS</p> <p>SS</p> <p>DS</p>
5	<p>Parish Council Matters</p> <p>A sub-committee is being set up for the MUGA and AS and SS will represent the Sports & Social Club.</p>	<p>AS/SS</p>
6	<p>Any Other Business</p> <p>AS said that good reports have been received about the Music Nights and also about the club house.</p>	
7	<p>Date of Next Meeting</p> <p>Wednesday, 28 May 2014 at 8.00pm</p>	

Chairman

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Wednesday
04 June 2014, at 8.00pm at the Club House

Present: S Smith – Chairman
S Maple
D Saunders
A Scott

		ACTION
1	<p>Apologies</p> <p>R Manders</p>	
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the April meeting were not available.</p>	
3	<p>Matters Arising</p> <p>None</p>	
4	<p>Reports</p> <p>Treasurer - SS handed out copies of the latest income statement. He explained that no income from the bar was shown on this report.</p> <p>As mentioned in April, the MUGA balance was now shown separately from other PSSC accounts.</p> <p>Bank balances were:</p> <ul style="list-style-type: none"> • Current account: £550.80 • Savings Account: £13,753.51 • MUGA account: £9,220.03 <p>A grant of £1322 is to be received from NHDC, via the Parish Council in June.</p> <p>Post Meeting Note: The maintenance costs amount of £540.39 is made up as follows:</p> <ul style="list-style-type: none"> • Building Regs (extrn.) £304.17 • Racking for shed £130.80 • Key cutting, staples & ties £54.85 • Sadolin for shed £27.19 <p>The remaining £23.38 was for a padlock for the MUGA and has now been transferred to that cost head. SS may now create a separate cost head for the kitchen extension.</p> <p>Post Meeting Note: The Greene King statement lists a part-paid invoice. The GK invoice dated 27/03/14 (£723.24) was paid on 1st May (cheque 101134). The next statement from GK did not show this payment, so the full amount of the statement was paid on 23rd May (£1234.51) (paid by BACS as the auditor still holds the cheque book). This paid the 27th March invoice twice, so the amount was allocated to the following invoice, which is now part-paid. This will clear when the May statement amount (£682.75) is paid.</p>	

	<p>Bar and Bookings - DS said bar is ticking over.</p> <p>Events –</p> <ul style="list-style-type: none"> • Lea Sports presentation & World Cup June 14 • PSA Disco June 21 • Cricket club do June 27 • Summer Fair July 12 • Timpsons football July 27 • RNLI Car Rally Aug 7 • Candlelight picnic Aug 16 <p>For the Summer Fair there is a £400 float in the fridge. DS has been to Cash and Carry and the bar is stocked up. Arrangements for an outside bar are OK (may offer draught beer)</p> <p>Lorna Sexton has enquired again about a themed food night. SS will contact her for possible dates.</p> <p>Maintenance</p> <p>Kitchen Extension - SS has appointed Broadfields Building Ltd to complete the work. This will accrue some extra costs, but the work will be done in a timely fashion.</p> <p>Fire Visit - We have received a visit from the local Fire Station. Prior to the visit SS had arranged for a Risk Assessment and Fire Protection Log Book to be produced. Some recommendations will result from the visit. (Listed separately). This will result in some costs for the PSSC.</p> <p>We will need an electrical certificate. SS to arrange. SS has also borrowed a PAT testing kit to check our electrical goods.</p> <p>New benches have been ordered – grant funding may eventually appear for these. Note: the existing benches are assets of the Parish Council. Ownership to be resolved of the new benches.</p> <p>Bar Servery Grille – cost probably >£1k. DS will investigate a roller blind as an alternative.</p>	<p>SS</p> <p>SS</p> <p>SS</p> <p>DS</p>
5	<p>MUGA</p> <p>A new meter has been purchased. SS will arrange for an electrician to fit it.</p> <p>A second new padlock has been purchased after kids broke the existing one. SS has repaired one hole in the fence, but another still needs fixing.</p> <p>The invoice for the MUGA cleaning has been received. (£853.92). The accompanying report says that some eroded areas would deteriorate within 3 years. Other options are to be considered by the MUGA sub-committee of the Parish Council.</p>	<p>SS</p> <p>SS</p>
6	<p>Parish Council Matters</p> <p>The PC is still trying to finalise a proposed agreement to be presented to the PSSC. Maintenance of the MUGA is still an issue for them.</p> <p>Rabbits - They are beginning to appear again. SS to phone ferret man.</p>	<p>SS</p>
7	<p>Any Other Business</p> <p>A Tennis Club Certificate of Insurance is to be displayed in the clubhouse.</p>	

8	Date of Next Meeting	
	Wednesday, 9 th July 2014 at 8.00pm	

Chairman

Addresses:

Vicky Gentle - vickylawman@hotmail.com
Rosemary Manders - rosemary.manders@nhh.org.uk
Simon Maple - simon.maple@networkrail.co.uk
Dibby Saunders - blindfaith@vertiking.freeseve.co.uk
Alan Scott - alan@the-familyscott.com
Steve Smith - greatgreensteve@hotmail.co.uk

APPENDIX

Fire Risk Assessment

The Fire RA is attached to this document. From Page 32 onwards there are a number of tasks which need to be carried out by the Club:

1	Electrical Tests – SS to arrange with electrician	SS
2.	PAT Tests – SS has borrowed a testing kit.	SS
3.	Heaters Maintenance – to be arranged.	
4.	Gas Canisters – SS to purchase external cage, to be installed upon completion of extension building works	SS
5.	Cooker Hood – To be cleaned	
6.	Store Room – Flame-proof cabinet to be purchased to store all combustible materials.	SS
7.	Furniture – Check curtains and chairs have fire-retardant properties	
8.	Smoke Detectors – Fire Brigade have confirmed that battery operated smoke detectors are acceptable. SS to purchase	SS
9.	Exit Doors – ‘Fire Exit’ sign to be placed on players’ entrance door.	SS
10.	Kitchen/Storeroom Door – to be removed	SS
11.	Sign on LH Fire Exit – remove directional arrow	SS
12.	Fire Action Notices – complete emergency information on all notices	SS
13.	Fire Extinguishers – 2KG CO ₂ extinguishers required in beer cellar, referees’ room and electrical cupboard	SS
14.	Hirers – all persons hiring the Club to be given a sheet containing Fire Safety Advice (attached)	DS
15.	Training – Fire Drills required for all committee members and volunteers. All to be logged.	
16.	Regular Checks – Six-monthly checks to be carried out and logged.	

The Fire Service have confirmed that they are satisfied with our Fire Protection arrangements once the above have been completed.

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Wednesday, 9
July 2014, at 8.00pm at the Club House

Present: S Smith – Chairman
R Manders
S Maple
D Saunders
A Scott

		ACTION
1	<p>Apologies</p> <p>None</p>	
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed</p>	
3	<p>Matters Arising</p> <p>The fitting of the new meter for the MUGA has not yet been arranged by SS but he is talking to an electrician. However, the fencing will need to be repaired before it goes in. SS will talk to Darren and about fixing it.</p>	SS SS
4	<p>Reports</p> <p>Treasurer - Brian Manders has now approved the accounts from last year. The main difference revolves around the MUGA account and how it is reported. It is still managed by the Club although it's not really our money. Brian has noted it as a memorandum figure at the bottom of the accounts and also as a current asset on the bank balance. This should simplify matters.</p> <p>Brian felt it was not a good idea for DS to hold cash at his house and we will try and avoid this in future.</p> <p>Summer Fayre - Floats need to be sorted out and AS and DS will organise these. DS confirmed the bar is stocked up and ice will be available. The PSA will sell soft drinks as well. DS asked if plastic glasses were needed for the Pimms tent and AS will check with Stuart Alexander. AS is sorting out the bar staff and DS will be about during the day.</p> <p>Candlelight Picnic – Stuart Clark and his band will play also Sharps Hooter. AS will try and find an acoustic group as well.</p> <p>Kitchen Extension - Broadfield Builders have finished the work, the floor is now tiled and grouted and the units have arrived. They will be fitted tomorrow along with the sink. The walls will need to be tiled once the units are up.</p> <p>Kitchen fitments cost £300 and the fitting will be around £250, the plumber will be £260 and the 4 sq.m of floor tiles cost £5 per square metre with possibly another £50 for the tiles etc.</p> <p>AS asked about the urn and SS confirmed this will be put in.</p>	AS/ DS AS DS AS

	<p>Fire Visit - SS said we now have extra fire extinguishers and there is one in the bar store as requested. A cage has been bought for the gas canisters and SS has asked an electrician for the cost of a fire check. This would be £1,000 so agreed to leave this for the moment and re-visit it at a later meeting.</p> <p>AS said he knows someone who is willing to make curtains if we are interested. Agreed to re-visit this also.</p>	
5	<p>Parish Council Matters</p> <p>The Parish Council have sent us the proposed agreement for the MUGA to consider. SM felt that the agreement with the Parish Council should specifically mention the MUGA rather than just including it under 'other constructions'. This was discussed and it was agreed on a 3 to 2 vote to accept the agreement as it stood. SS will inform the Parish Council that we are happy to sign the new agreement.</p>	
6	<p>Any Other Business</p> <p>SM said that the tennis club had been requested to pay £300pa from April 14 in addition to the £1000pa currently agreed. SS had made the point previously that all of the £1000pa goes into the MUGA sinking fund and none to the PSSC. The tennis club had proposed, as part of an option for steady state funding of the MUGA, that £300pa be paid to the PSSC, recognising SS's point. A sub-committee had been formed to look at options for MUGA funding (SS, AS and SM are all members) and it was agreed that, until there was a decision on the long term funding of the MUGA following the sub committee's recommendations, the tennis club would not know what calls there would be on its finances and, therefore, the £300pa payment would not be appropriate.</p> <p>Cricket Club - SS said he had noted with disappointment that the club is not prepared to put more money into the kitchen extension. DS said this facility will not benefit them and they are concentrating their resources on trying to buy a new roller at the moment.</p> <p>Bookings - DS said there is a family party on Friday 11 July from 7-12.00pm and two children's parties the day after.</p> <p>SS said Saturday football will begin in September and the bar will be open between 4.00 and 6.00pm</p>	
7	<p>Date of Next Meeting</p> <p>AGM - Monday, 11 August 2014 at 8.00pm</p>	

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Monday, 11
August 2014, at 8.15pm at the Club House

Present: S Smith – Chairman
R Manders
S Maple
D Saunders

		ACTION						
1	<p>Apologies</p> <p>Alan Scott</p>							
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed</p>							
3	<p>Matters Arising</p> <p>The MUGA fencing still needs to be repaired. SS has spoken to Darren and will remind him.</p>	SS						
4	<p>Reports</p> <p>Treasurer - SS handed round copies of the income and expenditure account and commented that the bar takings profit from the Summer Fayre was very good.</p> <p>Though we have had the extension to fund this is now complete and looking good. The cost has been put under expenses for the moment.</p> <p>Monthly functions i.e. Timsons event provided £230.</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding-right: 20px;">Current Account</td> <td style="text-align: right;">£2,412.00</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£12,755.00</td> </tr> <tr> <td>MUGA</td> <td style="text-align: right;">£8,509.00</td> </tr> </table> <p>Summer Fayre - A sponsor called rf123.com promised to pay us £1000 but so far have only paid £500. AS will be asked to chase this.</p> <p>Bar and Bookings – DS confirmed the bar was running well.</p> <p>SS said he will need someone to do the bar at lunchtime on Sunday 17th. DS will ask Charlotte.</p> <p>There is a booking for 31st and also a christening on Sunday, 24 August when the bar will be needed and a booking for 27 September.</p> <p>The bar will be needed for a football match on Saturday, 23rd.</p> <p>Maintenance - The kitchen is now virtually done apart from a wall heater, one more kitchen unit and doors put on some cupboards.</p>	Current Account	£2,412.00	Savings Account	£12,755.00	MUGA	£8,509.00	<p style="text-align: center;">AS</p> <p style="text-align: center;">DS</p>
Current Account	£2,412.00							
Savings Account	£12,755.00							
MUGA	£8,509.00							

	<p>DS asked about a dishwasher and SS confirmed we will need a new one. He asked DS and Christine to look into what is available. DS will do so and report back to the next meeting.</p> <p>The old dishwasher is currently in the store and it was agreed to try to sell it on ebay.</p> <p>The gas canister cage needs to be put outside and will probably need a concrete base. SS will try and sort it out. It will probably need a new pipe as well.</p> <p>DS reported that the gents toilet was blocked by a lump of calcium. We need a good drain cleaner to stop this happening again.</p> <p>SS said we will need to re-visit the guttering at some point soon. He will talk to the builder who did the extension or maybe Darren.</p> <p>SS will get some prices.</p> <p>SS said we need to instruct the bar staff about what to do in the event of a fire also the hirers. We need a proper agreement with hirers as well and he will look into drafting one. Need to test the emergency lights</p> <p>The benches have been well used and SS suggested we leave the existing ones where they are and site the new ones should be nearer the building and attached to the floor. Darren Simmonds could probably do this.</p> <p>One of the posts is cracked and will need to be replaced.</p>	<p>DS</p> <p>SS</p> <p>SS</p> <p>SS</p> <p>SS</p>
5	Parish Council Matters	
	<p>SM asked about the contribution the Parish Council were going to make to the extension. SS confirmed this was done through NHDC and we have received the grant.</p>	
6	Any Other Business	
	<p>There will be a meeting with Mandy Pynn and Nicola Stammers about the Youth Club next Monday at 8.00pm and SS, DS and AS will be attending.</p>	<p>DS/ SS/ AS</p>
7	Date of Next Meeting	
	<p>AGM - Tuesday, 30 September 2014 at 8.00pm</p>	

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Tuesday, 30
September 2014, at 8.00pm at the Club House

Present: S Smith – Chairman
 R Manders
 S Maple
 D Saunders
 A Scott

		ACTION
1	<p>Apologies</p> <p>None</p>	
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed</p>	
3	<p>Matters Arising</p> <p>MUGA fencing - SS spoke to Darren but has still not heard any more from him. The token meter should not be replaced until the fencing has been repaired.</p> <p>Dishwasher - DS has done some research but asked for a costing to work on. Alternatively, we could get the present one refurbished. Agreed to get a new domestic dishwasher under £500.</p> <p>Gas Canister Cage & Drains - SS has received a quote from Broadfields Builders for just under £3,000 to repair both drains at the southern end of the building, to lay a patio area and for new guttering. We need to investigate both drains before proceeding - AS may know someone who can help. It was suggested that we try and get some grant assistance.</p> <p>The guttering really needs replacing as well and AS may know someone who might be able to help. We will then need to identify whose drain it is we would be draining the water into.</p>	<p>DS</p> <p>AS</p>
4	<p>Reports</p> <p>Treasurer - Loss at the moment for the year is just over £3,000 but the kitchen extension cost £10,000. The bill for the flying display has come in and there is around another £2,000 to go out very shortly.</p> <p>SS explained he has had a lot of problems with Barclays and, therefore, wants to change the bank account to Unity Trust Bank. He has suggested this to the Parish Council. Agreed we try another bank.</p> <p>SM asked if there were any more affiliation fees etc to come and SS confirmed this is the case.</p> <p>Balances are as follows:</p>	

	<p>Savings Account 11,756.26 Contingency Account 92 MUGA Account 8,510.64 Current Account 3,299.65</p> <p>Bar and Bookings – DS said there is a music night on Saturday. Birthday parties on 11 October, 25 October and 1 November.</p> <p>Bar staff for the Bonfire Night on 8 November will be needed and DS said Charlotte has volunteered and he will ask Vicky.</p> <p>There is an evening booking for 15 November.</p> <p>AS said he has found a good band for another music night at a cost of £150. He will agree a date with them, possibly early November. SS suggested a music night in January also.</p> <p>DS said the main cooler in the cellar seems to have packed up. The wine cooler is also not working so DSD will get someone to have a look at it.</p> <p>Maintenance - DS said he has upgraded the size of the second cylinder.</p> <p>SS will talk to Darren Simmons about the benches.</p> <p>The garage door will be replaced in the next couple of weeks and the invoice will go to the Parish Council.</p>	<p>DS</p> <p>AS</p> <p>DS</p> <p>SS</p>
<p>5</p>	<p>Parish Council Matters</p> <p>It has been suggested that the PSSC become a Committee of the Parish Council and there doesn't appear to be any problem with this.</p> <p>The Committee agreed to the PSSC becoming a Parish Council Committee.</p> <p>SM felt we need to clarify the insurance angle in the constitution which seems to state we need to take out our own insurance. SS will sort out the Constitution.</p>	<p>SS</p>
<p>6</p>	<p>Any Other Business</p> <p>The Youth Club will need a key to the cleaning cupboard as they want to lock the cupboard on the Youth Club night so no one can get into it. SS will sort this out.</p> <p>SM said coaching has started on Monday afternoons at 4.00pm.</p> <p>SS said he has had an enquiry from some local people asking to book the club between 7-8 on Tuesdays from October 7th.</p> <p><i>(Post Meeting Note:</i></p> <p><i>The cleaning cupboard lock has been replaced and a key put on the keyring outside the bar.</i></p> <p><i>The MUGA has been booked for 6 weeks on Tuesdays between 7 and 8.</i></p> <p><i>AS had offered to set up an online calendar for club bookings.)</i></p>	<p>SS</p>

7	Date of Next Meeting AGM - Tuesday, 28 October 2014 at 8.00pm	
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Chairman

Addresses:

Vicky Gentle - vickylawman@hotmail.com
Rosemary Manders - rosemary.manders@nhh.org.uk
Simon Maple - simon.maple@networkrail.co.uk
Dibby Saunders - blindfaith@vertiking.freemove.co.uk
Alan Scott - alan@the-familyscott.com
Steve Smith - greatgreensteve@hotmail.co.uk

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Tuesday, 28
October 2014, at 8.00pm at the Club House

Present: S Smith – Chairman
R Manders
S Maple
D Saunders
A Scott

		ACTION								
1	<p>Apologies</p> <p>None</p>									
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed</p>									
3	<p>Matters Arising</p> <p>MUGA fencing - Darren has fixed the fence so we have paid him.</p> <p>Dishwasher - We have been given one by Matt Robbins and he has also applied for life membership of the club and sent in a cheque for £50. Dishwasher will need to be plumbed in and SS will do this.</p> <p>AS said we have applied for a grant for a new dishwasher from Herts County Council and got £100 towards it. We would like to change the use of the money to bar shutters if possible.</p> <p>We have received two payments from HCC, both for £100, with no note of what they are for. Fay Frost had offered £150 towards the cost of the garage doors. SS has tried to speak to Stuart Izzard at NHDC but has not heard anything back yet.</p>	SS								
4	<p>Reports</p> <p>Treasurer - Accounts are showing a profit of about £3500. SS has capitalised £8,500 of the kitchen expenditure.</p> <p>Balances are as follows:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding-right: 20px;">Savings Account</td> <td style="text-align: right;">11,756.26</td> </tr> <tr> <td>Contingency Account</td> <td style="text-align: right;">92</td> </tr> <tr> <td>MUGA Account</td> <td style="text-align: right;">8,510.64</td> </tr> <tr> <td>Current Account</td> <td style="text-align: right;">3,061.68</td> </tr> </table> <p>MUGA account is down by £130 because of the fencing repair.</p> <p>Bar and Bookings – DS reported not many bookings apart from a childrens' birthday party with bar on Saturday and another on Friday, 7 November. There is a booking for Saturday 29 November between 2.00-4.00pm but nothing of any significance.</p>	Savings Account	11,756.26	Contingency Account	92	MUGA Account	8,510.64	Current Account	3,061.68	
Savings Account	11,756.26									
Contingency Account	92									
MUGA Account	8,510.64									
Current Account	3,061.68									

	<p>DS has emailed Vicky Gentle re doing the bar on Bonfire Night and SS will need floats for various things on the night as well.</p> <p>DS is still waiting to see the cooler people on Friday.</p> <p>AS suggested 17 January for the next music night.</p> <p>Maintenance - SS has spoken to Darren Simmons about the benches. He is happy to attach the loose ones to the floor before Bonfire Night.</p> <p>The garage door has been replaced and we have been promised a £150 donation towards the cost. None of the additional keys SS had cut work so he will try and sort it out.</p> <p>As the MUGA fence has been repaired we can sort out the token meter. SS will do this.</p> <p>Dishwasher - The old one is still there.</p> <p>AS has not done anything about the drains yet.</p> <p>Agreed to try to sell the old dishwasher on ebay with a note 'may need attention.' SS will try and do this.</p>	<p>DS</p> <p>SS</p> <p>SS</p> <p>SS</p>
<p>5</p>	<p>Parish Council Matters</p> <p>None</p>	
<p>6</p>	<p>Any Other Business</p> <p>Chocolate and crisps will be needed for the bonfire night and DS will get these from the Cash and Carry.</p> <p>The cleaning cupboard lock has been changed by SS. The key is now on the key ring outside the door.</p> <p>The Youth Club seems to be going well.</p> <p>On Line Calendar for bookings - AS has not yet set it up. He said it can be done one of two ways: setting up a google account for PSSC and we all use the same google account, or using his own Google account providing access to SS and DS via a link. Agreed he will set up a new calendar using his own account and giving SS and DS access via a link.</p> <p>AS - Stuart Clark has asked if he can use the club to practice and is willing to so a free gig in return. AS will check what days he wants to do and ask him to call DS direct.</p>	<p>DS</p> <p>AS</p> <p>AS</p>
<p>7</p>	<p>Date of Next Meeting</p> <p>Thursday, 2 December 2014 at 8.00pm</p>	

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Tuesday, 2
December 2014, at 8.00pm at the Club House

Present: S Smith – Chairman
R Manders
S Maple
D Saunders
A Scott

		ACTION										
1	<p>Apologies</p> <p>None</p>											
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed</p>											
3	<p>Matters Arising</p> <p>AS gave SS a cheque for £20 from Emma Dixon for hire of the speakers.</p> <p>Cheques from HCC – The mystery of the two £100 payments has now been cleared up. One was in error so it was paid back.</p> <p>The £150 towards the garage doors and the money for the bike rack will be decided by NHDC on Thursday this week.</p> <p>AS has checked with David Barnard re the £100 towards the dishwasher. This is fine as long as spent on 'equipment for the community'.</p> <p>MUGA - AS said the token meter has been replaced but it doesn't bleep when there are 5 minutes left. DS will check with the manufacturer.</p> <p>Dishwasher - This has been sold on Ebay for £390 which is excellent. Ebay charge a percentage which SS will pay when it comes through.</p> <p>Progress of Booking Calendar - AS will send the link to SS and DS again.</p>	<p>DS</p> <p>SS</p> <p>AS</p>										
4	<p>Reports</p> <p>Treasurer - The latest income statement shows a profit of just over £2,000 not including the dishwasher money. We have received the first part of the Boxing Day Fun Run money amounting to £121. The cooler cost £430 to repair and there is a Christmas booking payment of £90 for the MUGA. Depreciation will be just under £2300 so at the moment we are breaking even.</p> <p>Balances are as follows:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Unity Trust Account</td> <td style="text-align: right;">2,133.73</td> </tr> <tr> <td>Memo MUGA Balance</td> <td style="text-align: right;">8,970.64</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Contingency Account</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Current Account</td> <td style="text-align: right;">20,126.63</td> </tr> </table>	Unity Trust Account	2,133.73	Memo MUGA Balance	8,970.64	Savings Account	-	Contingency Account	-	Current Account	20,126.63	
Unity Trust Account	2,133.73											
Memo MUGA Balance	8,970.64											
Savings Account	-											
Contingency Account	-											
Current Account	20,126.63											

	Sub Total	11,260.36	
	<p>Bank accounts - SS has had huge problems with Barclays Bank so has moved all the accounts into the current account.</p> <p>Paying In - There is a paying in book for cheques only and SS gave this to DS. Cash can be paid in at the Post Office when the book arrives.</p> <p>Bar and Bookings - The optics are leaking so will need to be replaced and SS wondered what the standard measure was. JM checked the internet and confirmed the standard is 25ml.</p> <p>DS said that one cooler appears to be defunct and SS will try and find a price for this too.</p> <p>The work surface at the back of the bar will also need to be replaced. SS will check on prices for this.</p> <p>DS reported there are not many bookings apart from Christine Gammell's tea party on Saturday 13th and a booking for Saturday 20th which is another ante-natal reunion. There are music nights on 17 January and 7 February.</p> <p>Maintenance - SS has spoken to the builder about the gutters and applied to the Parish Council for a grant for the cost of sorting out the drainage. Three down pipes to the gullies are blocked and there is also a pipe under a flag stone which is blocked so the builder will check this out too.</p> <p>Lea Sports have agreed to pay towards putting some paving near the new serving hatch.</p> <p>PIR is not working DS will sort this.</p> <p>Gas canister cage - SS said he is hoping to get this done shortly.</p> <p>DS said he had got an electric shock off the light switch at the back door. This was not particularly bad but it was a definite shock. We really do need to get the electrics sorted out but it will be very expensive. Agreed to keep an eye open.</p> <p>Long term we need to improve the changing room and Ladies toilet. Agreed to look into the possibility of grants from NHDC after Christmas.</p> <p>AS suggested getting the carpets cleaned at the end of December after the Boxing Day Run. SS said they would be cleaned on 9 January.</p>		<p>SS/ DS</p> <p>SS</p> <p>SS</p> <p>DS SS</p>
5	Parish Council Matters		
	Nothing apart from the fact we have applied for a grant for the drainage costs.		
6	Any Other Business		
	<p>We have given a £25 donation for the Christmas lights on the tree outside the Fox which was matched by the Football, Cricket and Tennis Clubs.</p> <p>JM asked what the private hire expense was for and was told it was the Timson buffet.</p> <p>Bonfire Night - SS said we just about broke even with a profit of £94 but this could have been worse as the weather was so bad. It looked like the expenses</p>		

	<p>had gone up for this event but SS explained we had spent more on food this year – the chilli cost quite a lot and the fireworks were up by about 5%.</p> <p>AS mentioned RCD. We only have one ???? in one but AS felt we needed two more which we can plug in.</p> <p>Regarding the TV which was given to us, we really need to sell it but it doesn't have a remote control. DS suggested putting it on the wall somewhere if we are going to keep it. SS will see if its better than the one we have already on the wall.</p> <p>DS said the spare key has gone missing from the box outside his house.</p> <p>Youth Club - DS reported that he had been invited to go to the meeting and had been co-opted on to the committee. They would like us to mention them at our meetings and confirmed that in January they are only having meetings on 8th and 22nd. The committee was asking where we would be able to allocate them space and SS said it depended on how much space they needed.</p> <p>When the weather improves we will need a working party to do a clear out so we will invite the Youth Club to help as well.</p> <p>The Youth Club needs to go on after Parish Council Matters</p>	SS
7	<p>Date of Next Meeting</p> <p>Thursday, 15 January 2015 at 8.00pm</p>	

Chairman

Addresses:

Vicky Gentle - vickylawman@hotmail.com
Rosemary Manders - rosemary.manders@nhh.org.uk
Simon Maple - simon.maple@networkrail.co.uk
Dibby Saunders - blindfaith@vertiking.freemove.co.uk
Alan Scott - alan@the-familyscott.com
Steve Smith - greatgreensteve@hotmail.co.uk